

Town of Black Earth
DRAFT Minutes of Town Board Meeting
Tuesday, November 7, 2023

1. Meeting call to Order. Town Chair Tom Turk called the meeting to order at 6:40 PM following the Budget Hearing and Special Meeting of the Electors. Supervisors Don Ripp, Barb Parrell, Treasurer Brenda Kahl, and Clerk Stephanie Zwettler were present. Also in attendance: Road Patrolman Cody Eastman.
2. Proof of Posting. An affidavit of posting was provided.
3. Approval of the Agenda. Don Ripp moved and Barb Parrell seconded a motion to approve the agenda. Motion carried. 3-0
4. Approval of Minutes of Previous Meetings – October 3 and October 5, 2023. Barb Parrell moved and Don Ripp seconded the motion to approve the minutes from October 3 and October 5, 2023, as presented. Motion carried. 3-0
5. Financial Report.
 - a. Money Market: \$343,347.34 Checking: \$19,399.31
 - b. Approval of checks written. Barb Parrell moved and Don Ripp seconded the motion to approve written checks numbered 12258-12273, including direct deposit paychecks. Motion carried. 3-0
6. Patrolman's Report. Patrolman Cody Eastman presented a list of tools with estimates needed for town use; the Town Board discussed the items and possible vendors for purchasing items. He also reported that he is currently mowing roadsides, trimming trees, and brushing in the road right of way.
7. Zoning violation, 11079 US Highway 14 – update. The Town Board reviewed an email from Zoning Inspector Wade Osterholz, with images of the property and reported that the zoning violation had been resolved, and the case was considered closed.
8. Reeve Rd Bridge replacement – WI DOT aid. Clerk Stephanie Zwettler reported the bridge application to replace the Reeve Road bridge was submitted to the WI DOT for federal bridge aid.
9. Emergency Operations Plan – draft plan, resolution. Clerk Stephanie Zwettler presented the draft Emergency Operations Plan. Don Ripp moved and Barb Parrell seconded the motion to adopt the Town of Black Earth Emergency Operations Plan effective November 7, 2023. Motion carried. 3-0
10. Broadband internet service. Clerk Stephanie Zwettler presented comments from Dane County Broadband Taskforce member Peter Weil that Dane County has recently hired a broadband coordinator, Jaron McCallum, who is a former Public Service Commission staffer; the coordinator is working with the Towns Association to set up meetings with towns.

11. Omitted property tax bill. Clerk Stephanie Zwettler reported that Attorney Mark Hazelbaker filed garnishment documents with the Dane County Circuit Court.
12. Adopt 2024 budget. Barb Parrell moved and Don Ripp seconded a motion to adopt the 2024 Town Budget as presented with a levy of \$325,570. Motion carried. 3-0
13. Newsletter to accompany tax bills – review. The Town Board reviewed the newsletter that will be included with the tax bills.
14. EMS Board Report. The next meeting is scheduled for Thursday, November 9, 2023.
15. Fire Board Report. The next meeting is scheduled for Thursday, November 9, 2023.
16. Discussion of future agenda items. Broadband internet service, omitted taxes, election inspector appointments.
17. Adjourn. Barb Parrell moved and Don Ripp seconded the motion to adjourn. Motion carried. The meeting adjourned at 7:46 PM.

Respectfully submitted,
Stephanie Zwettler, Town Clerk