

TOWN OF BLACK EARTH

POLICY: 2021-1

Mailbox Replacement Policy

Adopted by Town Board: October 5, 2021

Effective: October 5, 2021

A. PURPOSE

This policy is intended to address claims of mailboxes damaged directly by a snowplow or other town vehicle.

B. POLICY

If a mailbox is directly struck by snow removal equipment, and the mailbox conforms to U.S. Postal Service specifications, the Town of Black Earth will reimburse for a new mailbox up to a maximum of \$50.00 (copies of receipts are required.) If the mailbox is determined repairable with minimal effort, a repair of the damaged mailbox will be made. Typically, if a mailbox is hit directly by snow removal equipment, the post will be sheared off at the ground surface.

Mailboxes tipped, damaged, or knocked down by the weight of the snow WILL NOT be eligible for reimbursement. Mailboxes that lean toward the road or have decorative items which cross into the road and no longer meet the U.S. Postal Service specifications will be considered noncompliant. Property owners should conduct regular inspections and perform routine maintenance on their mailboxes to ensure the mailbox is able to withstand snow and ice loads.

All claims must be reported within one week of damage. When a mailbox is damaged the Town will first evaluate whether temporary or permanent repairs can be made. If repairs cannot be made, the Town will install a temporary mailbox until repair/replacement is completed.