

Town of Black Earth  
Minutes of Town Board Meeting  
Tuesday, September 1, 2020

1. Meeting call to Order. Town Chair Vern Wendt called the meeting to order at 6:31 PM. Supervisors Don Ripp and Barb Parrell, Treasurer Brenda Kahl, and Clerk Stephanie Zwettler were present. Also in attendance: Al Schroeder, Jeannie Campbell.
2. Proof of Posting. Affidavit of posting was provided.
3. Approval of the Agenda. Don Ripp moved and Barb Parrell seconded the motion to approve the agenda. Motion carried. 3-0
4. Approval of the Minutes of the August 4, 2020 meeting. Barb Parrell moved and Don Ripp seconded the motion to approve the minutes from August 4 as presented. Motion carried. 3-0
5. Public Comments. Resident Jeannie Campbell reported that she was attending the meeting to hear an update on the tree removal on Reeve Rd.
6. Discussion/action re: Financial Report.
  - a. Money Market: \$332,543.55      Checking: \$20,948.07
  - b. Approval of checks written. Barb Parrell moved and Don Ripp seconded the motion to approve written checks numbered 11563-11580. Motion carried. 3-0
  - c. Review omitted tax calculation and billing. The Town Board discussed and reviewed the prepared omitted tax bill that was approved at Board of Review; the due dates appearing on the bill will be confirmed with the Dane County Treasurer before mailing.
7. Discussion/action re: Patrolman's Report.
  - a. Mahocker Road – project update. Patrolman Al Schroeder reported that the project was going well; six culverts have been installed; stumps are being removed and need to be hauled; a temporary phone line with connections to households has been established; affirmed that a steel plate is on site for emergencies.
  - b. Reeve Road – tree removal concerns, update. Resident Jeannie Campbell expressed concern for the safety of residents and homes if a tree should fall. Town Chair Vern Wendt reported that he contacted Alliant Energy to explain the town's concern with the trees in need of removal along the road; he requested assistance due to their proximity to the power lines. He said Alliant would send a crew to Reeve Road to assess the tree situation and he asked that they contact him prior to coming so he can attend.
8. Discussion/action re: Plan Commission Report. No report this month.
9. Discussion/action re: Driveway to access shared driveway on Mahocker Rd. The Town Board discussed the shared driveway agreement that was approved and filed with Dane County, and town driveway ordinance compliance. Town Clerk will share documents with builder.

10. Discussion/action re: Discuss possible ordinance for underground utility work. The Town Board reviewed the utility work policy sample and permit template provided by Wisconsin Towns Association. Town Clerk Stephanie Zwettler will draft a town policy for discussion and possible approval at the next Town Board meeting.
11. Discussion/action re: Set date for Budget Work Meeting. The Town Board set the budget work meeting for Thursday, October 8 at 6:00 PM.
12. EMS Board Report. Supervisor Barb Parrell reported the meeting is next week.
13. Fire Board Report. Supervisor Don Ripp attended the Thursday meeting and said that the fire department is operating to best protect fire personnel; only essential people are responding to calls. The department is still looking to replace the roof on the building.
14. Discussion of future agenda items. Utility work policy, budget preparation, trees on Reeve Road update.
15. Adjourn. Don Ripp moved and Barb Parrell seconded the motion to adjourn. Motion carried. Meeting adjourned at 7:38 PM.

Respectfully submitted,  
Stephanie Zwettler, Town Clerk