

Town of Black Earth
Minutes of Town Board Meeting
Tuesday, June 2, 2020

1. Meeting call to Order. Town Chair Vern Wendt called the meeting to order at 6:34 PM, following the second session of the 2020 Board of Review. Supervisors Don Ripp, Barb Parrell, Treasurer Brenda Kahl, and Clerk Stephanie Zwettler were present.
2. Proof of Posting. Affidavit of posting was provided.
3. Approval of the Agenda. Barb Parrell moved and Don Ripp seconded the motion to approve the agenda. Motion carried. 3-0
4. Approval of the Minutes of the May 5, 2020 meeting. Don Ripp moved and Barb Parrell seconded the motion to approve the minutes as presented. Motion carried. 3-0
5. Public Comments. There were no public comments.
6. Discussion/Action re: Financial Report.
 - a. Money Market: \$305,200.90 Checking: \$31,410.92
 - b. Approval of checks written. Don Ripp moved and Barb Parrell seconded a motion to approve written checks numbered 11508-11521. Motion carried. 3-0
7. Discussion/Action re: Patrolman's Report. Patrolman Al Schroeder reported that he was done patching roads; plans to start mowing next.
8. Discussion/Action re: Plan Commission Report.
 - a.) Matt Olson & Trista Langer, County Rd F – driveway construction permit. Barb Parrell moved and Don Ripp seconded a motion to approve the driveway application with a stipulation that the existing turnaround measure a minimum area of 15x40 ft. Motion carried. 3-0
9. Discussion/Action re: Mahocker Rd project – review bids, award roadway reconstruction contract. Only one bid was submitted for the project on Mahocker Rd; the town board reviewed the bid estimate from Boehnen, Inc. Clerk Stephanie Zwettler reported that the erosion control permit is still in the review process at Dane County. The Town Board discussed financing options, waiting for permit approval, and reconvening for a special town board meeting. Vern Wendt moved and Don Ripp seconded the motion to postpone the Mahocker Rd project. Motion carried. 3-0
10. Discussion/Action re: Reeve Rd bridge – update. Town Chair Vern Wendt had contacted WisDOT Bureau of Structures to request a load rating analysis for the Reeve Rd bridge. Email correspondence was presented from WisDOT Bureau of Structures Engineer Alex Pence who reviewed the CEDP bridge inspection report dated September 24, 2019. Based on the report, it was his professional recommendation not to change the load rating for this bridge at this time.

Don Ripp moved and Barb Parrell seconded a motion to accept the DOT recommendation and keep Reeve Rd bridge in its current state at this time. Motion carried. 3-0

11. Discussion/Action re: Mi-Tech Services – utility work in right-of-way on Kahl Rd. The Town Board reviewed the request and plans from Mi-Tech Services. An article from Wisconsin Towns Association on regulating access to a town highway right-of-way was discussed. Town Chair Vern Wendt moved and Don Ripp seconded the motion to direct the Town Clerk to send a letter to Mi-Tech permitting the right-of-way work on Kahl Rd, requesting the cable be buried as far off the road as possible, and providing a 2-day notice before project commencement. Motion carried. 3-0
12. Discussion/Action re: Horribly Hilly Hundreds – review permit fee for canceled event. Barb Parrell moved and Don Ripp seconded the motion to refund the \$100 event permit fee to Horribly Hilly Hundreds. Motion carried. 3-0
13. Discussion/Action re: Resolution Waiving Interest on Property Tax Payment Installments Due on or After April 1, 2020. Vern Wendt moved and Barb Parrell seconded a motion to postpone action on waiving interest on property tax payment installments. Motion carried. 3-0
14. Discussion/Action re: Extending Declaration of Emergency. Town Chair Vern Wendt extended the Town’s Declaration of Emergency at least sixty days. Vern Wendt moved and Barb Parrell seconded the motion to ratify the extended Town’s Declaration of Emergency. Motion carried. 3-0
15. Discussion/Action re: Set Open Book Session and schedule next Board of Review. Gardiner Appraisal requested approval for scheduling Open Book and Board of Review sessions. Don Ripp moved and Barb Parrell seconded the motion to schedule the Open Book session on Wednesday, July 8, 2020, 8:30 -10:30 AM, and the final session of the Board of Review on Friday, July 17, 2020, 2:00-4:00 PM. Motion carried. 3-0
16. EMS Board Report. Barb Parrell reported the next meeting is in July.
17. Fire Board Report. Don Ripp reported the next meeting is in July.
18. Discussion re: FEMA update. Clerk Stephanie Zwettler received notification that FEMA has approved the town project for \$96,588.73. The project will still need final review before the new version is awarded.
19. Discussion of future agenda items.
20. Adjourn. Don Ripp moved and Barb Parrell seconded the motion to adjourn. Motion carried. Meeting adjourned at 7:11 PM.

Respectfully submitted,
Stephanie Zwettler, Town Clerk