

Town of Black Earth  
Minutes of Town Board Meeting  
Tuesday, December 3, 2019  
*followed Public Hearing*

1. Meeting call to Order. Town Chair Vern Wendt called the meeting to order at 6:42 PM. Supervisors Barb Parrell, Don Ripp, and Clerk Stephanie Zwettler were present. Brenda Kahl was excused.
2. Proof of Posting. Affidavit of posting was provided.
3. Approval of the Agenda. Barb Parrell moved and Don Ripp seconded the motion to approve the agenda. Motion carried. 3-0
4. Approval of the Minutes of the November 5<sup>th</sup> meeting. Don Ripp moved and Barb Parrell seconded the motion to approve the minutes as presented. Motion carried. 3-0
5. Financial Report.
  - a.) Road project loan – principal payment included in bills to be paid.
  - b.) Money Market: \$165,357.34    Checking: \$15,476.39
  - c.) Approval of checks written. Barb Parrell moved and Don Ripp seconded the motion to approve written checks numbered 11377-11391. Motion carried. 3-0
6. Patrolman's Report. Patrolman Al Schroeder purchased various tools for town use; reported the truck box is in poor condition and is not repairable. Town Chair Vern Wendt suggested the patrolman obtain a couple of estimates for a steel box for the next town board meeting.
7. EMS Board Report. Barb Parrell reported that the new ambulance is scheduled to arrive and be in service by January 1.
8. Fire Board Report. Barb Parrell attended the meeting and reported that the department is replacing another garage door.
9. Zoning district adjustments. Clerk Stephanie Zwettler reported there were no new adjustments to report at this time.
10. Resolution to Adopt the Comprehensive Revision to the Dane County Zoning Ordinance, Chapter 10, Dane County Code of Ordinances. The Town Board reviewed the Resolution and comments at public hearings; Supervisor Barb Parrell suggested adding to the Resolution document the condition to re-evaluate the opt-out option at

the next scheduled period. Barb Parrell moved and Vern Wendt seconded the motion to adopt the Comprehensively Revised Dane County Zoning Ordinance to include the additional condition to re-evaluate the opt-out option at the next scheduled period. Motion carried. 3-0

11. Amendments to the Dane Co. Zoning Ordinance, 2019-OA-20. The Town Board reviewed the amendments listed in 2019-OA-20. Vern Wendt moved and Barb Parrell seconded a motion to approve the Amendments to the Dane Co. Zoning Ordinance, 2019-OA-20. Motion carried. 3-0
12. Appoint Election Officials – 2020-2021. The Town Board reviewed the list of election officials as nominated by the Clerk. Barb Parrell moved and Vern Wendt seconded a motion to appoint Chief Inspectors Kim Hughes and Dayna Dreis and Election Inspectors Arlene Turk, Shirley Williams, Judy Nelson, Karalee Turk, Sharon Esser, Teresa Batz, Bev Ripp, Jim Schroeder, Deb Schroeder and Brenda Pulvermacher to serve the term beginning January 1, 2020 and ending December 31, 2021. Motion carried. 3-0
13. Zoning Change & Land Division application. The Town Board reviewed the revised document and asked the Clerk to send it to Plan Commission members for comments and suggestions to be shared at the next town board meeting. Don Ripp moved and Barb Parrell seconded a motion to table the discussion until the January town board meeting. Motion carried. 3-0
14. Fee Schedule update. The document reflects the statutory \$5.00 fee increase for dog licenses for 2020. Supervisor Parrell inquired if the fire code fees are current; the clerk will inquire with the building inspector. Vern Wendt moved and Don Ripp seconded the motion to acknowledge the dog license fee increase. Motion carried. 3-0
15. Newsletter to accompany tax bills. The newsletter was reviewed. Vern Wendt moved and Barb Parrell seconded a motion to approve the newsletter as presented. Motion carried. 3-0
16. Ordinance, Chap 1 text revision. The Town Board reviewed the revised text to the ordinance as approved by resolution in 2018. Don Ripp moved and Barb Parrell seconded a motion to approve the additional text to section 1.5 stating the office of the Town Clerk shall be filled by appointment; and to strike section (3) of 1.11 listing the salaries of Town Board officials. Motion carried. 3-0
17. FEMA update on road projects. Clerk Stephanie Zwettler provided email correspondence from Wisconsin Emergency Management that states FEMA has reassigned the town's project 77014 to a new Mitigation Field Specialist for review and continued progress.

18. Discussion of future agenda items. Invite the town's building inspector to the next town board meeting in January; truck box; tools; review of Zoning Change & Land Division application form.
19. Adjourn. Don Ripp moved and Barb Parrell seconded the motion to adjourn. Motion carried. Meeting adjourned at 7:21 PM.

Respectfully submitted,  
Stephanie Zwettler, Town Clerk