

## **TOWN OF BLACK EARTH BUILDING INSPECTOR**

Building Inspector – Tracy Johnson - (608) 444-0372 Johnsoninspection@gmail.com  
Town Hall Phone - (608) 444-6425

### **NEEDED TO ISSUE BUILDING PERMITS FOR:**

#### **NEW SINGLE FAMILY HOMES/DUPLEX**

1. Sanitary Permit from County Health Department
2. Zoning Permit from Dane County – (608) 266-4266
3. Driveway Permit
4. 2 sets of complete building plans (include wall section, window and door schedule)
5. 2 copies of site plan (all setbacks, lot size, building location)
6. 1 copy of Thermal performance Sheets (heat loss calculations)
7. Applications to be filled out: Uniform Building Permit application (include contractor certification number, mailing addresses and phone numbers)
8. 2 copies of Erosion Control Plan shown on site plan (access drive, silt fence and stock piles)

#### **ADDITIONS, REMODELS, ACCESSORY BUILDINGS, DECKS & SWIMMING POOLS**

1. Zoning Permit from Dane county (608) 266-4266
2. Site evaluation from the Dane County Health Department if there is an increase in contaminant/wastewater load or a bedroom is added. (See DSPS 383)
3. 2 sets of building plans (include post and joist layout and wall section)
4. 2 copies of site plan (include setbacks and existing structures)
5. 2 copies of erosion control plan shown on survey
6. Applications to be filled out: Building, etc. (see # 7 above)

#### **COMMERCIAL BUILDINGS, REMODELS AND ADDITIONS**

1. Driveway Permit
2. Sanitary and Zoning Permits as required from Dane County (608) 266-4266
3. 2 sets of State approved building plans and description of the building
4. 2 copies of survey of the property showing all buildings located on it to scale
5. Applications to be filled out: Building, HVAC, Electrical and Plumbing

#### **AGRICULTURAL BUILDINGS**

1. Zoning Permit if required from Dane County (608) 266-4266
2. Administrative Building Permit (No building, HVAC, or Plumbing inspections required).
3. Electric Permit and inspections are required per DSPS 316.

IF UNCERTAIN IF YOUR PROJECT REQUIRES A PERMIT, PLEASE CALL THE BUILDING INSPECTOR.