

Town of Black Earth  
Minutes of Town Board Meeting  
Monday, August 12, 2019  
6:00 PM

1. Meeting call to Order. Town Chair Vern Wendt called the meeting to order at 6:00 PM. Supervisors Barb Parrell, Don Ripp, Treasurer Brenda Kahl and Clerk Stephanie Zwettler were present.
2. Proof of Posting. Affidavit of posting was provided.
3. Approval of the Agenda. Don Ripp moved and Barb Parrell seconded the motion to approve the agenda. Motion carried. 3-0
4. Approval of the Minutes of the July 2, 2019 meeting. Barb Parrell moved and Don Ripp seconded the motion to approve the minutes as presented. Motion carried. 3-0
5. Financial Report.
  - a.) Money Market: \$104,598.70    Checking: \$10,000.38
  - b.) Approval of checks written. Barb Parrell moved and Don Ripp seconded the motion to approve written checks numbered 11315-11333. Motion carried. 3-0
6. Patrolman's Report. Patrolman Al Schroeder was absent for the meeting. Clerk Stephanie Zwettler reported that the patrolman's Kwik Trip card has been issued and activated.
  - a.) Discussion re: TRIP grant update. Clerk Stephanie Zwettler reported that the documents for the TRIP grant to subsidize the 2019 resurfacing of Reeve Rd and Mickelson Rd were submitted to the State for review and reimbursement. Treasurer Brenda Kahl reported that the check was received today, August 12, 2019.
7. EMS Board Report. Barb Parrell reported that they are waiting for the new ambulance to arrive; National Night Out took place on August 6.
8. Fire Board Report. Don Ripp reported that 4 personnel have been certified for water rescue beginning August 1; the July storm damaged the roof of the building; cabinets and countertops will be installed soon; FEMA grant of \$25,000 is pending; Engines 1 & 3 were sold through Wisconsin Surplus.

9. Discussion re: FEMA updates. Clerk Stephanie Zwettler reported that the State has issued the reimbursement check for approved FEMA project 77012 for \$14,282.62, but the check has not been received yet; the culvert project is in the State queue and obligation paperwork is expected soon; discussed the reimbursement estimates for the current town road projects that were just bid.
10. Discussion/Action re: Town Road projects – review bids, award road repair contract. The Board compared the proposals that were presented during the opening of the sealed bids on August 6, the budget, and the FEMA grant reimbursement estimates.

Don Ripp moved and Barb Parrell seconded the motion to approve the road repair contract to the lowest bidder, Payne and Dolan, for the four projects that were detailed in the published bid:

Overlay on Kahl Rd:	\$46,547.50	
Overlay on Olson Rd:	\$65,373.00	
Culvert Patch on Deneen Rd:	\$3000.00	
Culvert Patch on Lily Valley Rd:	\$3000.00	
Total:	\$117,920.50	Motion carried. 3-0

Barb Parrell moved and Don Ripp seconded the motion to approve a separate contract from Payne and Dolan to pave three culvert patches on Sutcliffe Rd, totaling \$7500.00. Motion carried. 3-0

Barb Parrell made a motion to direct Chair Vern Wendt and Clerk Stephanie Zwettler to acquire a short-term loan with the State Bank of Cross Plains for the road projects. Don Ripp seconded the motion. Motion carried. 3-0

11. Discussion re: Ordinance, Chap 1 – review for possible amendment. The Board reviewed Chapter 1, Town Organization and Administration; Clerk Stephanie Zwettler will draft a revision of the proposed changes and present at the next town board meeting.
12. Discussion of future agenda items.
13. Adjourn. Don Ripp moved and Barb Parrell seconded the motion to adjourn. Motion carried. Meeting adjourned at 6:26 PM.

Respectfully submitted,  
Stephanie Zwettler, Town Clerk