

Town of Black Earth
Minutes of Town Board Meeting
1116 Mills St., Black Earth
Tuesday, May 7, 2019

1. Meeting call to Order. Town Chair Vern Wendt called the meeting to order at 6:00 PM. Supervisors Barb Parrell, Don Ripp, Treasurer Brenda Kahl and Clerk Stephanie Zwettler were present.
2. Proof of Posting. Affidavit of posting was provided.
3. Approval of the Agenda. Don Ripp moved and Barb Parrell seconded the motion to approve the agenda. Motion carried 3-0.
4. Approval of the Minutes of the April 9, 2019 meeting. Barb Parrell moved and Don Ripp seconded the motion to approve the minutes as presented. Motion carried 3-0.
5. Financial Report.
 - a.) Money Market: \$195,596.43 Checking: \$16,702.73
 - b.) Approval of checks written. Don Ripp moved and Barb Parrell seconded the motion to approve written checks numbering 11260-11275. Motion carried 3-0.
6. Patrolman's Report. Patrolman reported that he used the arm mower. Boehnen's may start working on culverts this week.
7. Plan Commission Report. Chair Steve Parrell invited 4 area towns and Dane County to speak about Dane County Zoning at the meeting to follow. Clerk also reported that a driveway application was mailed to resident on Sutcliffe Rd; nothing has been submitted at this time.
8. EMS Board Report. Barb reported of the upcoming meeting this week.
 - a.) Appointment to District 1 – Vern Wendt moved to appoint Barb Parrell as town representative to the EMS Board and that he (Vern Wendt) will serve as the alternate; Don Ripp seconded the motion. Motion carried 3-0.
9. Fire Board Report. Don reported that fire trucks have not yet sold; they will soon be posted at Wisconsin Surplus.
 - a.) Appointment to Joint Fire District Board – Vern Wendt moved to appoint Don Ripp as town representative to the Joint Fire District Board and he (Vern Wendt) will serve as the alternate; Barb Parrell seconded the motion. Motion carried 3-0.

10. Public Comments. There were no public comments.
11. Discussion re: Reeve Rd guard rail. Resident Rachel Trotter presented a petition with signatures requesting a guard rail on Reeve Rd. Chair Vern Wendt presented information on current transportation funding and limited budget funds.
12. Set Open Book session and schedule Board of Review. Gardiner Appraisal requested approval for scheduling Open Book and Board of Review session. Vern Wendt moved and Don Ripp seconded the motion to schedule the Open Book session on Wednesday, May 29 from 1:00-3:00 PM and Board of Review session on Wednesday, June 5 from 2:00-4:00 PM; alternates will be Brenda Kahl and Dayna Dreis. Motion carried 3-0.
13. Discussion re: FEMA updates. Clerk reported on meeting with FEMA representative, Sandy Young; login access was given to Grants Portal; information was submitted for approval regarding pending culvert projects. Clerk will follow up with FEMA rep.
14. Discussion re: Clerk Employment Policy. Barb Parrell moved and Don Ripp seconded the motion to approve the draft Town Clerk Job Duties Policy and Town Clerk Employment Agreement as presented. Motion carried 3-0.
15. Discussion of other business. None presented.
16. Future Items. Sprayer for weeds.
17. Adjourn. Don Ripp moved and Barb Parrell seconded the motion to adjourn. Motion carried 3-0. Meeting adjourned at 6:24 PM.

Respectfully submitted,
Stephanie Zwettler, Town Clerk